

# Master Deenanath Mangeshkar Mahavidyalaya, Aurad Shahajani

Across from All Faculty As Per NEP 2020

## Subject: English Compulsory

*E-Content Developed by Dr. Vijaykumar Ganpatrao Pawar*

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Program	Subject	Class	Semester	Paper	Unit	Unit Name	Content	Pdf
B.A./B.Com./ B.Sc.	English Compulsory	B.A./B.Com. First Year	I	Developing Spoken Communication-I	I	Introduction to Spoken English	1.1. Communication meaning & its type 1.2. Importance of Spoken Communication 1.3. Aspects of Spoken Communication 1.4. Body Language	<a href="https://in.docworkspace.com/d/sIGSF0qchn7DyygY">https://in.d ocworkspa ce.com/d/s IGSF0qch n7DyygY</a>
					II	Preparing the Basics of Spoken Communication	2.1. Introducing  2.2. Asking Question	<a href="https://in.docworkspace.com/d/sIC6F0qchw7DyygY">https://in.d ocworkspa ce.com/d/s IC6F0qch w7DyygY</a>  <a href="https://in.docworkspace.com/d/s">https://in.d ocworkspa ce.com/d/s</a>

							<p>2.3. Using Imperative Sentence</p> <p>2.4. Using Exclamation</p>	<p><a href="https://in.docworkspace.com/d/s/IOyF0qchp-byygY">IOyF0qchp-byygY</a></p> <p><a href="https://in.docworkspace.com/d/s/IIGF0qchx-byygY">https://in.docworkspace.com/d/s/IIGF0qchx-byygY</a></p> <p><a href="https://in.docworkspace.com/d/s/INWF0qch4ebyygY">https://in.docworkspace.com/d/s/INWF0qch4ebyygY</a></p>
					III	Hosting a Formal Function	<p>3.1. Essentials of a Formal Function</p> <p>3.2. Compering</p> <p>3.3. Delivering Welcome Speech</p>	<p><a href="https://in.docworkspace.com/d/s/IGOF0qch4bDyygY">https://in.docworkspace.com/d/s/IGOF0qch4bDyygY</a></p> <p><a href="https://in.docworkspace.com/d/s/IBmF0qchhrHyygY">https://in.docworkspace.com/d/s/IBmF0qchhrHyygY</a></p> <p><a href="https://in.docworkspace.com/d/s/">https://in.docworkspace.com/d/s/</a></p>

							3.4. Proposing of a Vote of Thanks	<a href="https://in.docworkspace.com/d/s/IMqF0qch0LHyygY">IFWF0qch rrHyygY</a> <a href="https://in.docworkspace.com/d/s/IMqF0qch0LHyygY">https://in.d ocworkspa ce.com/d/s IMqF0qch 0LHyygY</a>
					IV	Developing Conversation in Different Situation	4.1. Conversation in the Bank 4.2. Conversation at the Railway Station 4.3. Conversation at the Airport 4.4. Telephonic Conversation	<a href="https://in.docworkspace.com/d/s/IH6F0qch8LHyygY">https://in.d ocworkspa ce.com/d/s IH6F0qch 8LHyygY</a>
B.A./B.Com./ B.Sc.	English Compulsory	B.A./B.Com. First Year	II	Developing Spoken Communication-II	I	Secretes of Clear Writing	1.1. Writing Solid Sentences 1.2. Developing Paragraphs 1.3. Mastering Punctuation	<a href="https://in.docworkspace.com/d/s/IKeF0qchpLLyygY">https://in.d ocworkspa ce.com/d/s IKeF0qch pLLyygY</a>
					II	Developing Writing Skills	2.1. Essay Writing 2.2. Report Writing 2.3. Precis Writing	<a href="https://in.docworkspace.com/d/s/INCF0qchyLLyygY">https://in.d ocworkspa ce.com/d/s INCF0qch yLLyygY</a>
					III	Writing for Career Building	3.1. Resume Writing 3.2. Job Application	<a href="https://in.docworkspa">https://in.d ocworkspa</a>

							3.3. E-Mail Writing	<a href="https://in.ducworkspace.com/d/s/INOF0qchg7PyygY">ce.com/d/s INOF0qch g7PyygY</a>
					IV	Writing Mechanics for Meeting	4.1. Circulars & Notices 4.2. Memos 4.3. Agenda & Minutes	<a href="https://in.ducworkspace.com/d/s/INOF0qchg7PyygY">https://in.d ucworkspa ce.com/d/s INOF0qch g7PyygY</a>